EL Civics

Resource Development Mini-Grant Review Form

| Reviewer: _____ |
| Date of Review: _____ |

Agency:

_____

Contact person:

_____

Contact information:

_____

_____

Title/brief description of resource:

_____

Content focus:

_____

Intended users/Instructional level(s):

_____

1. Medium of delivery: (check all that apply)

___ Computer disk (PC, MAC, PC / MAC)

___ CD-ROM (PC, MAC, PC / MAC)

___ Audio

___ Video

___ Simulation

___ Hands-on activity/activities

___ Inquiry/research

___ Workbook

___ Core Text

___ Supplementary text/support materials

___ Lesson plans

___ Visuals/graphics/photos/slides

___ Program/Teacher resource

___ Other _____

2. Learning Mode:
(check all that apply)

___ Large group

___ Small group

___ Pairs/triads

___ Cooperative learning

___ Individualized learning/tutorial

___ Classroom

___ Out-of-class assignments

___ Field trip(s)

___ Learning center/lab

___ Other _____

3. Components of a Lesson Indicate how well each component was covered

		Adequately	Somewhat Adequately	Not Adequately	N/A	Comments
Lesson Plan	____ Warm–up/review	____	____	____	____	
	____ Introduction	____	____	____	____	
	____ Presentation	____	____	____	____	
	____ Practice	____	____	____	____	
	____ Evaluation	____	____	____	____	
	____ Application	____	____	____	____	

4. Language Skills Indicate how well each component was covered

		Adequately	Somewhat Adequately	Not Adequately	N/A	Comments
Language Skills	____ Listening	____	____	____	____	
	____ Speaking	____	____	____	____	
	____ Reading	____	____	____	____	
	____ Writing	____	____	____	____	
	____ Grammar	____	____	____	____	
	____ Pronunciation	____	____	____	____	

5. Relationship to Specific Setting

	Yes	Some what	No	NA	Comments
a. Includes clearly stated intended learner outcomes					
b. Outcomes are attainable within project timeline					
c. Learning objectives require learner to demonstrate basic skills in a civics education context					
d. Evaluation of learning is performance based and directly related to EL Civics grant objectives					
e. Includes plan for field-testing, training, and/or dissemination of material(s) through OTAN.					

6. Content Considerations

	Yes	Some what	No	NA	Comments
a. Content is relevant to EL Civics grant goals and objectives					
b. Content is presented in a clear, logical sequence					
c. Content is relevant to needs/interests/proficiency levels of adult EL Civics learners					
d. Content is accurate (information/grammar/spelling)					
e. Content is free of race, ethnic, gender, and other stereotypes					

7. Instructional Considerations

	Yes	Some what	No	NA	Comments
a. Addresses listening, speaking, reading, and/or writing skills, as appropriate					
b. Provides for practice of literacy and language skills in civics education context					
c. States objectives clearly and in measurable terms					
d. Is appropriate for learners in designated level(s) of instruction					
e. Motivates and stimulates adults to learn					

	Yes	Some what	No	NA	Comments
f. Requires active learner involvement					
g. Provides for adequate opportunities to practice					
h. Provides activities for monitoring learner progress and documenting learning gains					
i. Facilitates the transfer of skills to other situations and contexts					
j. Provides alternative learning strategies to meet a variety of learning styles					
k. Makes appropriate use of visuals/graphics/realia to enhance learning					
l. Makes appropriate use of audio/sound to enhance learning					
m. Provides activities/resources/guides for instructional support or enrichment					
n. Maintains internal consistency for levels/skills					
o. Assesses application of skills & knowledge of the stated objectives					

8. Design Considerations

	Yes	Some what	No	NA	Comments
a. Format is clear (legible, uncluttered)					
b. Instructions are clear, concise, and appropriate for intended audience					
c. Provides methods of giving feedback					
d. Length and amount of materials are appropriate for intended audience					
e. Can be used in a variety of learning situations					
f. Contains system for tracking and recording progress					
g. Instructional medium chosen is effective for the stated objectives					
h. Can be used easily and independently					
i. Provides comprehensive supporting materials (text, workbooks, tapes)					

9. Technical Considerations for Software	Yes	Some what	No	NA	Comments
a. Allows for easy access and review (easy menus)					
b. Can be saved and exited easily					
c. Help screens/learning assists are available					
d. Provides methods of giving feedback for correct & incorrect responses					
e. Is free of technical problems					
f. Pace and volume can be controlled by learners					
g. Can be modified/customized (ex. authoring capability)					
h. Provides operating instructions and instructors' guide					

General Comments:

Recommendations:

_____Approved for dissemination

_____Conditionally approved for dissemination (the following conditions must be met)

_____Not approved for dissemination (see general comments above)

Signature of Reviewer_____